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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees July 22, 2019

Attending

Ron Fortier (Chair), Anne Lusby (Treasurer), Jane McLetchie, Spencer Patterson King, Amy Wisheart (Director), Sandy Abbott (Assistant Director), Charlene Clemons, Keli Gancos, Mary McKillop, Craig MacDonald

Call to Order

Meeting called order at 5:15pm

Minutes of the June 24, 2019 Regular Meeting

Minutes of the July 9, 2019 Special Meeting

Anne Lusby moved that both meeting minutes be approved as written

Jane McLetchie seconded

Approved 4-0

Financial Reports and Planning

a. Treasurer's Report

Fund 80 has \$88,441.03

FY 2018-2019 expended 90.8% of the budget with a remaining budget of \$68,476.35; not the final tally since certain HR calculations (updated by hand by the HR department) have yet to be updated

Spencer Patterson King moved to accept the treasurer's report

Jane McLetchie seconded

Approved 4-0

Town Warrants Report

a. Review of Town Meeting Assignments

Nearest upcoming meeting is September

b. Town Meeting Results

Trenton, Lamoine, and Hancock checks have been received

Building and Grounds Report

Annual fire sprinkler backflow test completed. Edmund Murray recommends repairing the retaining wall and wooden fences be a priority. Board discussed requesting any remaining budget balance be applied to the projects.

Friends of the Library Report

Pet Show was the 20th. The three-day book sale is August 8-10.

Director's Report

Summer programs have gone really well. 200 people attended the magic show; 100 people for Mr. Harley. Collection swap between floors went well, nearly done.

Unfinished Business

a. Board Succession Planning

Ray Fortier moves Craig MacDonald be appointed Ellsworth Public Library Trustee to fill a vacancy on the board
Spencer Patterson King seconded
Approved 4-0

b. Funding Requests to Towns

Ron Fortier, Anne Lusby, and Amy Wisehart are scheduled to meet with David Cole and Tammy Mote about more effective service area funding

New Business

a. Election of Officers: New Secretary

Anne Lusby moved to make Spencer Patterson King secretary
Ron Fortier seconded
Approved 5-0

b. Fundraising Plan

Discuss plan going forward for fundraising. Trustees considered whether there a formal way to present the fundraising around expanding children's services and local history to the public and what are the most effective ways to fundraise to complete the project. Art functions; smaller, sustained, successful fundraising objectives are likely to be key. Grant applications are underway.

Public Comment

Mary McKillop had a question about the charter's language around the extent of discretion the Library has around the personnel policy. Amy Wisehart spoke with Attorney John Hamer about this. Between the Board and the Staff Association, the Library can set personnel policy and benefits to appropriately address Library needs.

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters.

Jane McLetchie moved to enter executive association at 6:22pm
Anne Lusby seconded
5-0

Anne Lusby moved to exit executive association at 7:14pm
Spencer Patterson King seconded
Approved 5-0

Adjournment

Spencer Patterson King motioned to adjourn at 7:14pm

Anne Lusby seconded

Approved 5-0

Respectfully submitted,

Spencer Patterson King, Secretary