



20 State Street, Ellsworth, ME 04605 · 207-667-6363 · ellsworthlibrary.net

Minutes of the Meeting of the Ellsworth Public Library Board of Trustees Date September 23, 2019

Attending

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Craig MacDonald, Ann Dyer, Amy Wisehart (Director)

Call to Order

Meeting called order at 5:19 pm

Minutes

Anne Lusby moved to accept the minutes of August 26, 2019

Craig MacDonald seconded

5-0

Financial Reports and Planning

a) Treasurer's Report

\$95,813.19 in Fund 80

15.7% of the annual budget has been spent with \$587,337.51 remaining

Craig MacDonald moved to accept Treasurer's Report

Ann Dyer seconded

5-0

b) Annual Appeal Report

139 donors

Total received \$9,845

Net \$6,589

Town Warrants Report

a) Review of Town Meeting Assignments

Amherst town meeting September 28, 2019 at 1pm

b) Results

Eastbrook gave the full amount of \$1,400

Building and Grounds report

Window repair in the Tisdale House is underway. Bricks on the front entrance are reset

Spencer Patterson King motioned to authorize Amy Wisehart to fund roofing repair and chimney repair for an estimated cost of \$18,502 and \$3,500, respectively.

Craig Macdonald seconded

5-0

Friends of the Library Report

Anne Lusby attended the Friends September meeting. The three-day book sale was very successful and cleared out most of the storage area. The Friends of the Library annual meeting will be October 2, 2019 with an afternoon tea at 3pm. The Friends will start one-day book sales in November.

Director's Report

Amy Wisehart has applied for the library to join the Minerva statewide consortium. We are more than halfway to our fundraising goal for the fine free kids campaign.

Unfinished Business

a) Per Capita Rate for Towns for FY 21

Anne Lusby moved to set the per capita rates for supporting towns at \$5.00 for towns within ten miles of Ellsworth, \$4.00 for towns between the range of ten and twenty miles from Ellsworth, and \$3.00 for towns further than 20 miles.

Spencer Patterson King offered a friendly amendment that the Director be allowed discretion to phase the change in per capita over two years for towns that would experience significant change in funding requests.

Anne Lusby accepted the friendly amendment.

Ann Dyer seconded.

5-0

b) Funding Requests to Towns – Letter

Trustees reviewed and approved the draft letter for the funding requests.

c) Renovation Project

No update

d) Personnel Ordinance

Trustees and the Director discussed the implications of the change in policy.

Spencer Patterson King moved to approve the Personnel Policy in full as amended September 19, 2019

Craig MacDonald seconded

2-2-1

Anne Lusby moved to amend the Personnel Policy Chapter V, Section 3 Health Insurance
Ann Dyer seconded
5-0

New Business

None

Public Comment

None

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters.

Spencer Patterson King moved to dispense with executive session at 7:43pm
Ann Dyer seconded
5-0

Adjournment

Anne Lusby moved to adjourn at 7:43pm
Craig MacDonald seconded
5-0

Respectfully submitted,

Spencer Patterson King, Secretary