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## **Minutes of the Meeting of the Ellsworth Public Library Board of Trustees November 19, 2019**

### **Attending**

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Ann Dyer, Craig MacDonald, Amy Wisehart (Director)

### **Call to Order**

Meeting called order at 6:36pm

### **Election of Officers**

Anne Lusby nominated Ron Fortier to serve as Chair  
Spencer Patterson King seconded  
5-0

Anne Lusby nominated Spencer Patterson King to serve as Secretary  
Craig MacDonald seconded  
5-0

Spencer Patterson King nominated Anne Lusby to serve as Treasurer  
Craig MacDonald seconded  
5-0

### **Consent Agenda**

- 1. Minutes of the October 28, 2019 Regular Meeting**
- 2. Financial Reports and Planning**
  - a. Treasurer's Report**
  - b. Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda  
Craig MacDonald seconded  
5-0

### **Friends of the Library Report**

Friends haven't met between council meetings; nothing to report.

### **Unfinished Business**

- 1. Renovation Project**

We'll put a call out to Nickerson & O'day for project drawings of the proposal.

Trustees discussed matching earned grants.

Ann Dyer and Craig MacDonald volunteered to be on a fundraising committee with Friends, staff, and community members.

## **2. Financial Reports and Planning**

### **a. Review Roofing Bids**

Craig MacDonald moved to accept the bid of Sinclair Builders

Anne Lusby seconded

5-0

### **b. Review Chimney Bids**

Discussed relative merits of the two bids. One bid was for chimney repair; one bid was for replacement. Trustees opted to contact bidders to ask if they would bid for replacement and repair, respectively, to better compare estimates.

## **3. Review Lending Policy**

Craig MacDonald moved to table

Spencer Patterson King seconded

5-0

## **4. Personnel Ordinance**

Amy Wisehart spoke with Tammy Mote about city timelines for personnel ordinance revision so that we can coordinate changes. Current expectation is late spring.

## **New Business**

### **1. Capital Improvement Projects**

Reviewed capital improvement planning and funding requests.

### **2. Advocacy Report-Back – Amy**

State and national library representatives have been unable to locate a single example of a library that has gone from municipal to private. State library representatives have volunteered to write letters to the city council regarding their positions and the data behind them. John Chratska of EveryLibrary discussed outreach planning regarding changes.

### **3. 11/13 Forum De-Brief and Follow-Up**

Meeting was somewhat sparsely attended, mostly with Ellsworth residents. The two newest city councilors' attendance was much appreciated.

#### **4. Holiday Gifts for Library Staff**

Planned this year's gifts for the staff.

#### **Public Comment**

#### **Adjournment**

Spencer Patterson King moved to adjourn at 7:57pm

Anne Lusby seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary