



20 State Street, Ellsworth, ME 04605 · 207-667-6363 · ellsworthlibrary.net

Minutes of the Meeting of the Ellsworth Public Library Board of Trustees December 17, 2019

Attending

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Ann Dyer, Craig MacDonald, Amy Wisheart (Director), John Phillips (City Council), Dale Hamilton (City Council)

Call to Order

Meeting called order at 6:05pm

Presentation by Brenda Gatcomb of Camden National Wealth Management of library Austin family trust fund

Consent Agenda

- 1. Minutes of the November 19, 2019 Regular Meeting**
- 2. Financial Reports and Planning**
 - a. Treasurer's Report**
 - b. Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda

Craig MacDonald seconded

5-0

Friends of the Library Report

Anne Lusby reported that they didn't meet formally this month; their meeting consisted of decorating the library. The next meeting is January 8th at 3:00pm.

Unfinished Business

a. Renovation Project

Fundraising committee formed. Public forum(/fora) to be scheduled. Amy Wisheart will reach out to ABM to discuss the possibility of a restroom installation on the third level as part of the renovation.

b. Review Bids for Chimney Project

Ron Fortier moved to table project until spring

Spencer Patterson King seconded

5-0

c. Review Lending Policy

Reviewed current and proposed lending policy.

Spencer Patterson King moved to accept changes as discussed

Ron Fortier seconded

5-0

Ron Fortier reordered agenda to introduce New Business Item a. to accommodate city councilors

Discussion with city council about next steps regarding councilors' interest in exploring moving the library to a nonprofit from a municipal library. Trustees and councilors agreed that sharing information to preserve the quality and integrity of the library is important. Councilors and trustees agreed to finish early data collection and work to establish a date for an initial workshop.

d. Capital Improvement Project

Prepared documents are in order

New Business

a. Budget Discussion with City Councilors

Reordered to earlier in the meeting

b. Trustee Communication Preferences and PR Contact

Confirmed preferred contact methods for immediate contact from the Director to the Trustees should it be necessary and for public relations opportunities

c. Outreach to Supporting Towns

Confirmed trustee availability to meet with service area towns

d. Preliminary FY21 Budget Discussion

Tabled to next meeting

e. Meeting Room Policy

Reviewed policy

Public Comment

None

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Spencer Patterson King moved to enter executive session at 8:12pm

Ann Dyer seconded

5-0

Spencer Patterson King moved to exit executive session at 8:23pm

Craig MacDonald seconded
5-0

Ann Dyer moved to grant Amy Wisehart 10 days of administrative leave as discussed during executive session
Craig MacDonald seconded
5-0

Adjournment

Anne Lusby moved to adjourn at 8:35
Spencer Patterson King seconded
5-0

Respectfully submitted,

Spencer Patterson King, Secretary