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## **Minutes of the Meeting of the Ellsworth Public Library Board of Trustees February 27, 2020**

### **Attending**

Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Craig MacDonald, Ann Dyer, Amy Wisehart (Director)

### **Call to Order**

Meeting called order at 6:10pm

### **Consent Agenda**

- 1. Minutes of the January 21, 2020 Regular Meeting**
- 2. Financial Reports and Planning**
  - a. Treasurer's Report**
  - b. Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Spencer Patterson King moved to approve the consent agenda

Craig MacDonald seconded

4-0

### **Friends of the Library Report**

Upcoming Friends functions include March 7<sup>th</sup> for a one-day book sale and a three-day book sale in April. The Friends will cover the cost of replacing library cards for the migration to Minerva.

### **Unfinished Business**

#### **1. Renovation Project Update**

Fundraising committee met and the architect will create drawings of the proposal. The committee approved seeking estimates for inclusion of a restroom on the upper floor.

#### **2. Outreach to Supporting Towns**

Discussed the value of attending town meetings as an additional way to communicate the policy change with service area towns.

#### **3. Review Town Meeting Assignments**

Discussed upcoming town meetings. More assignments will be made in the March meeting as the majority of town meetings fall after it.

#### **4. Trustee Matching Funds for Renovation Project**

Reviewed trustee accounts for renovation project

#### **New Business**

##### **1. First Advisors Fund Allocation**

Discussed the account for allocation

##### **2. FY20 Revenue**

Will determine Fund 80 accounts that can provide contribution and next meeting will decide which account(s) to use.

##### **3. Minerva Consortium Update**

Team organized to spearhead transition to Minerva. Tuesday, May 12 9am – 3pm is for all-staff training; Tuesday, May 19<sup>th</sup> is a Go Dark day to complete the transition.

Craig MacDonald moved to close the library for the two dates

Anne Lusby seconded

4-0

A press release will be written and distributed to announce the closures and the resulting improvement to services.

#### **Public Comment**

None

#### **Adjournment**

Spencer Patterson King moved to adjourn at 7:11pm

Ann Dyer seconded

4-0

Respectfully submitted,

Spencer Patterson King, Secretary