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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees November 17, 2020

Attending

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Kathleen Cravens, Craig MacDonald, Amy Wisehart (Director)

Call to Order

Meeting called order at 6:03 pm

Election of Officers

Anne Lusby nominated Ron Fortier to Chair
Craig MacDonald seconded
5-0

Craig MacDonald nominated Anne Lusby to Treasurer
Ron Fortier seconded
5-0

Anne Lusby nominated Spencer Patterson King to Secretary
Kathleen Cravens seconded
5-0

Consent Agenda

- 1. Minutes of the October 20, 2020 Regular Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda
Craig MacDonald seconded
5-0

Friends of the Library Report

No meeting to report. Trustees discussed opportunities available to the Friends that could support the Library.

Unfinished Business

1. Supporting Town Funding

Ron Fortier agreed to attend the January meeting of the Trenton selectboard. Trustees discussed attempts to convene the ad hoc committee with the city council and planned the next round of engagement to get some traction.

2. Fundraising Update

Artwork will be up and exhibiting beginning December 1st as well as an online auction for pieces.

3. Roofing Project

Contracted vendor has not finished the work yet.

4. Lending Policy Review

Updates to the Lending policy were reviewed by the trustees.

Kathleen Cravens moved to adopt the proposed changes to the Lending Policy
Craig MacDonald seconded
5-0

5. HVAC

Trustees discussed the effectiveness and limitations of our current HVAC system. Attempts to include air purification in the library's system would likely require a total rebuild.

6. COVID Planning

Trustees discussed procedures in the case of building closure as a pandemic response. Trustees reviewed staffing possibilities in case of further public building restrictions.

New Business

1. Personnel Ordinance

The new state law set to take effect January 1st, 2021 will necessitate a change to the personnel ordinance. The Library theoretically has until July 1st, 2021 to implement those changes. Trustees agreed to mirror City Council action.

2. Holiday Decorations and Planning

Trustees discussed doing some simple decorations on the library exterior.

Craig MacDonald moved to allow the Director the option to close the Library or adjust Library operations on the day of the December parade if it still takes place
Anne Lusby seconded
5-0

Public Comment

None

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Spencer Patterson King moved to enter executive session at 8:12 pm

Craig MacDonald seconded

5-0

Spencer moved to exit executive session at 8:22 pm

Anne Lusby seconded

5-0

Adjournment

Anne Lusby moved to adjourn at 8:22 pm

Craig MacDonald seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary