



20 State Street, Ellsworth, ME 04605 · 207-667-6363 · ellsworthlibrary.net

Minutes of the Meeting of the Ellsworth Public Library Board of Trustees December 15, 2020

Attending

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Craig MacDonald, Kathleen Cravens, Amy Wisehart (Director), Sandy Abbott, Charlene Clemons

Call to Order

Meeting called order at 6:03 pm

Consent Agenda

- 1. Minutes of the November 17, 2020 Regular Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Spencer Patterson King moved to approve the consent agenda with the emended typographical error for the minutes

Kathleen Cravens seconded

5-0

Friends of the Library Report

No meeting to report

Unfinished Business

1. Supporting Town Funding

Patrons from towns with upcoming meetings have been re-updated that if the town budget fulfills the library's request, they will continue to have cards at no personal cost, but that if the town does not, patrons will have to pay a fee for a library card.

Signature collection to get on the town warrant for Hancock has begun.

Amy Wisehart, Anne Lusby, and Spencer Patterson King informed the board of the content of the ad hoc joint City Council meeting.

2. Fundraising Update

All the pieces in the art auction have bids. The library is in its last push for the auction now, which ends Monday.

Letters were sent to patrons who have given to the annual appeal in the last three years but had not yet this year.

3. Personnel Ordinance

Changes to the Personnel Ordinance provided by the city lawyer to comply with the new state law were presented. Craig MacDonald and Spencer Patterson King will convene soon and prepare to discuss the changes with the Staff Association.

4. COVID Planning – Contingency Workplan

The Director discussed the current recommendations from the state library association regarding building closure and apprised the board of the decisions of nearby

New Business

1. Holiday Gifts

Craig MacDonald moved to approve holiday gifts to staff from the general fund
Kathleen Cravens seconded

5-0

Public Comment

None

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Craig MacDonald moved to enter executive session at 7:34 pm

Anne Lusby seconded

5-0

Spencer Patterson King moved to exit executive session at 7:47 pm

Anne Lusby seconded

5-0

Adjournment

Spencer Patterson King moved to adjourn at 7:48 pm

Anne Lusby seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary