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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees January 18, 2022

Attending

Craig MacDonald (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Kathleen Cravens, Kristen Onos, Amy Wisehart (Director)

Call to Order

Meeting called order at 7:01pm

Consent Agenda

- 1. Minutes of the December 21, 2021 Regular Meeting and the January 5, 2022 Special Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Spencer Patterson King moved to approve the consent agenda
Anne Lusby seconded
5-0

Friends of the Library Report

Anne Lusby reported on the January 4th Friends meeting. There will be a one-day book sale coming up on the 26th.

Funding Task Force Report

Amy Wisehart reviewed the ad hoc committee discussion with the full board. The Director and Trustees discussed availability to meet with newer councilors to review library history and field library funding questions.

Outreach Committee Report

Outreach committee debriefed after the city council meeting. Committee members are planning on placing "Love your library" lawn signs this spring.

Unfinished Business

- 1. Supporting Town Funding**

The Director updated the Board about Hancock patrons and the Hancock town warrant deadlines. She also explained potential opportunities to improve library funding outlook in Hancock and other towns.

2. FY23 Budget

The Director let the Board know that there is currently no firm guidance from city management about cost of living adjustment and other budget considerations. She recommended that the Board representatives to the Employee Association reach out to the Employee Association representatives to update them on where the Board is on planning.

The Board and Director agreed it would be good for the Director to follow up with the City Manager about pay equity and to include the city Finance Manager.

New Business

1. Outreach Services

Amy Wisehart discussed current Library outreach efforts including volunteer deliveries of materials. Kathleen Cravens suggested reaching out to service town groups and town leaders inquiring about services to benefit residents. This could serve to improve Library access and possibly bolster funding requests.

2. Annual Appeal Donor List

Sandy Abbott compiled a potential recognition format for Library donors. The Board discussed delaying publishing in order to make the intent to publish recognition clearer to donors so they have a renewed chance to opt in or opt out.

3. Strategic Plan

The last strategic plan concluded recently. The Director suggested constructing the new strategic plan in house to save cost. The Board and Director weighed the merits of bringing in a consultant and decided that, particularly due to budget concerns and the ongoing pandemic, the Library should build the plan internally.

Public Comment

None

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Kathleen Cravens moved to enter executive session at 8:11pm

Kristen Onos seconded

5-0

Spencer Patterson King moved to exit executive session at 8:14pm

Anne Lusby seconded

5-0

Decisions, Action Items and Next Steps

Spencer Patterson King reviewed steps to be undertaken decided in the meeting.

Adjournment

Kathleen Cravens moved to adjourn at 8:16pm

Kristen Onos seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary