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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees February 15, 2022

Attending

Craig MacDonald (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Kathleen Cravens, Kristen Onos, Amy Wisehart (Director)

Call to Order

Meeting called order at 7:05 pm

Public Comment

None

Consent Agenda

- 1. Minutes of the January 18, 2022 Regular Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda
Spencer Patterson King seconded
5-0

Friends of the Library Report

Amy Wisehart, Anne Lusby, and Sandy Abbott attended the meeting on February 1st. The Friends funded the Canopy streaming service for the library. There will be a 1-day book sale in March. Some furniture may be part of the sale to generate more revenue.

Funding Task Force Report

The next meeting is in process for being scheduled in March.

Outreach Committee Report

The committee met and discussed opportunities for events and participation this spring.

Unfinished Business

- 1. Supporting Town Funding**

There are currently exactly as many signatures as necessary on the petition to get the Library on the town warrant in Hancock.

2. FY23 Budget

The Director reviewed the FY22/23 budget. She also reminded the trustees of the discussion she had with City Manager Glenn Moshier and Finance Director Josh McIntyre about eliminating the employee benefits line items from the budget presentation to the City Council to align with other city departments' procedure.

Spencer Patterson King moved to accept the budget as presented

Craig MacDonald seconded

5-0

Kathleen Cravens moved to accept capital projects as presented

Kristen Onos seconded

5-0

New Business

1. Budget Briefing Book

The Director asked the Board their opinion on preparing briefing material relating to the budget as approved, budget shortfall, and budget above request. The Board agreed the explanatory power of such material may be worth the effort.

2. Policy Review: Collection Development and Reconsideration of Materials

The Director and Board reviewed the two policies.

3. Family Place

Family Place grant funding to redesign part of the children's area to further facilitate family sharing and engagement.

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Spencer Patterson King moved to enter executive session at 8:25 pm

Anne Lusby seconded

5-0

Spencer Patterson King moved to exit executive session at 8:36 pm

Anne Lusby seconded

5-0

Decisions, Action Items and Next Steps

Spencer Patterson King reviewed decisions from the meeting that require follow-up.

Adjournment

Anne Lusby moved to adjourn at 8:39 pm

Kristen Onos seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary