



20 State Street, Ellsworth, ME 04605 · 207-667-6363 · ellsworthlibrary.net

Minutes of the Meeting of the Ellsworth Public Library Board of Trustees March 15, 2022

Attending

Craig MacDonald (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Kathleen Cravens, Amy Wisehart (Director)

Call to Order

Meeting called order at 6:57 pm

Public Comment

None

Consent Agenda

- 1. Minutes of the February 15, 2022 Regular Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Spencer Patterson King moved to approve the consent agenda

Anne Lusby seconded

4-0

Friends of the Library Report

Amy Wisehart, Keli Gancos, Sandy Abbott, and Anne Lusby attended the March 1st Friends meeting. There will be a book sale March 26th by donation. The Friends approved funding for family area. The Friends will meet again in May.

Funding Task Force Report

The task force is meeting next Wednesday, March 23rd.

Outreach Committee Report

The Outreach Committee met. The Trustees discussed having non-permanent committee Trustees attending the monthly meeting on a rotating basis.

Unfinished Business

- 1. Supporting Town Funding**

Anne Lusby and Craig MacDonald plan to attend the Lamoine town meeting.

Spencer Patterson King will attend the Franklin town meeting.

2. FY23 Budget

The Board discussed where the Library's submission is in the budget process.

3. Budget Briefing Book

The Board reviewed the first draft of the Budget Briefing Report that was prepared and offered feedback. The Trustees discussed ways the report could be used to inform citizens, patrons, and councilors about the Library budget.

4. Children's Area Shelving

Anne Lusby moved to approve grant funding for children's area shelving

Kathleen Cravens seconded

4-0

New Business

1. Flash in the Pans Concert

Amy Wisehart reviewed the plans for this year's Flash in the Pans event.

2. Annual Appeal 2022

Trustees discussed which Trustee(s) would take over the annual appeal.

Kathleen Cravens volunteered, and Spencer Patterson King offered availability.

3. Mask Policy

The Director and Board discussed options for masking policy.

Spencer Patterson King moved that the Library make masking optional for patrons and that the Director or their designee will determine staff masking policy, effective immediately

Craig MacDonald seconded

4-0

4. Trustee Email Protocol

Craig MacDonald reviewed email etiquette.

5. Exterior Décor – Flag

Trustees discussed to what extent exterior decoration is broadly suitable and whether that includes a pride flag display as part of Ellsworth Pride participation.

Anne Lusby moved to limit exterior decoration of the Library

Kathleen Cravens seconded

2-2

Spencer Patterson King moved to table until the next regular meeting
Kathleen Cravens seconded
4-0

Decisions, Action Items and Next Steps

Spencer Patterson King reviewed determinations from the meeting.

Adjournment

Anne Lusby moved to adjourn at 9:10 pm
Spencer Patterson King seconded
4-0

Respectfully submitted,

Spencer Patterson King, Secretary