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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees Tuesday, October 18, 2022

Attending

Craig MacDonald (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Kathleen Cravens, Kristen Onos, Charlene Clemons (Interim Director), Sandy Abbott (Assistant Director)

Call to Order

Meeting called order at 6:30 pm

Public Comment

None

Consent Agenda

- 1. Minutes of the September 20, 2022 Regular Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Spencer Patterson King moved to approve the consent agenda

Anne Lusby seconded

5-0

Friends of the Library Report

Friends had their annual tea in the Riverview Room on October 5th. They presented Edmund with a gift for all his assistance. There is a 3-day book sale beginning the 27th. The Friends will decorate the Library on November 29th.

Old Business

1. Annual Appeal

Sandy Abbott is shepherding the appeal through the printing process. Full Circle Printing is working through the order now. After the printed materials are ready, Kathleen Cravens and other volunteers will stuff envelopes.

2. Update on Yard Sale

The materials the Board had approved for liquidation in a yard sale will instead be part of the Friends' 3-day book sale.

Update on the Director search progress

The initial offer was extended to a candidate who declined. An offer has been extended to Sarah Lesko. She will come to Ellsworth on Thursday, October 20, 2022. She will be visiting City Hall and touring local schools on Friday. The Board discussed possible itinerary items for her and her family.

New Business

1. Town Funding and Board assignments

Kathleen Cravens met with the Interim and Assistant Directors to pull a list of service area towns along with last year's and next year's funding proposals. The Board discussed divvying attendance duties between Trustees.

Anne Lusby moved to approve the updated funding solicitations which have been adjusted based on the latest census

Craig MacDonald seconded

5-0

2. Employee staffing and wage update

The Interim Director provided a budget assessment based on staffing projections for the rest of the fiscal year.

3. Furniture purchase for children's area

The Interim Director has researched new furniture to be added to the children's area as part of the Family Place granting. She recommended the purchase of three pieces of furniture appropriate to the use that would make the area more functional for families.

Anne Lusby moved to approve the purchase of furniture selected by the Interim Director for use in the children's area

Spencer Patterson King seconded

5-0

4. Donation

The Library received a donation of \$200 earmarked to be used on interlibrary loan postage. There is the potential for a matching donation for the same purpose. The Board had approved previously to have patrons pay postage on Interlibrary Loans from out of state. Charlene Clemons requested approval from the Board to suspend the Board's previous ruling to use this donation until depleted before returning to the Board-approved funding method.

Kathleen Cravens moved to approve suspension of the previous budget ruling to make use of the donation to the Library

Kristen Onos seconded
5-0

5. Method for appointing temporary Board member

Craig MacDonald reviewed pertinent state and municipal regulations regarding the appointment of a temporary Board member.

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Craig MacDonald moved to enter executive session at 7:42 pm
Spencer Patterson King seconded
5-0

Craig MacDonald moved to exit executive session at 7:43 pm
Kristen Onos seconded
5-0

Adjournment

Anne Lusby moved to adjourn at 7:54 pm
Spencer Patterson King seconded
5-0

Respectfully submitted,

Spencer Patterson King, Secretary